

AP 171 - FLAG PROTOCOL

Background

Principals, under the general supervision of the Director and/or the school superintendent, shall ensure that the Canadian flag is displayed at schools and other Division facilities.

Procedures

1. General

- 1.1 All schools shall fly the Canadian flag during the entirety of the school year.
- 1.2 The Canadian flag should be displayed only in a manner befitting this important national symbol; it should not be subject to indignity or displayed in a position inferior to any other flag or ensign.
- 1.3 It shall be the responsibility of the school administrator to ensure that the Canadian flag is in good condition.
- 1.4 When a flag become tattered, torn or faded to the extent that it is no longer a fitting emblem for display, it shall be turned over to the maintenance department for proper disposal.

External

- 1.5 The National Flag of Canada shall be displayed on the exterior flagpole during normal hours of each school or working day.
- 1.6 If a second external flagpole is available, the Provincial flag of Saskatchewan shall be displayed.

Internal

- 1.7 The National Flag of Canada may be displayed in a prominent place inside each school and board facility.
- 1.8 Additionally, only the following flags may be displayed internally: Any Canadian Provincial flags, treaty flags, the Metis flag, and the Papal flag.

2. Half-Mast

- 2.1 On official days of mourning, the flag shall be flown at half-mast, the centre of the flag should be half-way down the staff.
 - 2.1.1 When the flag is raised to half-mast position or lowered from it, it is first raised to full-mast and then lowered.
 - 2.1.2 Generally, flags are flown at half-mast from the time of notification of death up to and including the day of the funeral.

- 2.2 Flags may be flown at half-mast on any occasion when the flag is being flown at half-mast on local government buildings. Flags are flown at half-mast on public buildings on the death of:
- 2.2.1 The sovereign or member of the immediate family of the sovereign,
 - 2.2.2 The current or a former governor-general of Canada, the current or a former prime minister of Canada,
 - 2.2.3 A federal cabinet minister,
 - 2.2.4 The lieutenant-governor or former lieutenant-governor of Saskatchewan,
 - 2.2.5 The premier, or former premier, or a cabinet minister of Saskatchewan,
 - 2.2.6 A member of parliament or the provincial legislature from a local riding,
 - 2.2.7 A senator from a local riding, or
 - 2.2.8 The mayor or former mayor of the local community.
- 2.3 A flag shall be flown at half-mast of the death of a student or employee, and may be flown at half-mast on the death of an individual associated with the school or community. Flags should be flown at half-mast the first school day following the death, up to and including the day of the funeral.

Reference: Sections 184 Education Act
Canadian Heritage Ceremony and Canadian Symbols