



FORM A: PARENTAL/GUARDIAN CONSENT

Many learning opportunities happen within the community and surrounding vicinity. This consent form has been developed to ensure that parents/guardians are aware that students may from time to time leave the school grounds during the school day. Students will always be under the direction of a teacher during such excursions and normally would be walking or in a school division vehicle. Examples of such excursions would be to cross-country ski, visit the Library, Museum, Post Office, Nursing Home, etc.

Parents should be informed of excursions before they occur.

I hereby consent that my child _____ may be taken on community excursions authorized by _____ school during the _____ school year.

Signature of Parent/Guardian: _____

Date: _____



FORM B: SCHOOL DAY TRIPS

A. INFORMATION

- 1. Teacher Name _____
- 2. Name of School _____
- 3. Grade Level _____
- 4. Number of Students _____
- 5. Trip Date _____
- 6. Destination _____
- 7. Type of Activity _____
- 8. Transportation
 - Travel by bus
 - Travel by car/van
- 9. Number of teachers, parents, and chaperones _____
- 10. Qualifications/Certifications of teachers, parents, chaperones _____
 - First Aid
 - Waterfront
 - Canoe Certification
 - Other (specify) _____

B. SAFETY GUIDELINES

- Parent consent forms and medical information including the Health Card number will be obtained.
- Evacuation Plan is in place and will be communicated to appropriate individuals.
- If deemed necessary by Principal, the designated supervisor is able to access an emergency vehicle.
- Access to cellular or mobile phone.
- A list of emergency telephone numbers will be compiled.
- Have reviewed the Sport Activity Handbook section on Outdoor Education.

C. BUDGET

- ❖ Anticipated Budget _____
- ❖ Description of Funding Sources _____

- ❖ Out-of-pocket cost to participant _____

❖ **Note:** All costs associated with the outdoor education experience must be funded by the school and/or students. This includes mileage for parents and/or staff. No substitutes will be paid.

D. LEARNING OBJECTIVES (Relationship of trip activities to curriculum)

E. SCHEDULE OF ACTIVITIES

This form must be completed and presented to the Principal prior to the planned dates.

Teacher Signature

Date

Principal Signature

Date



FORM C: OVERNIGHT EXCURSIONS / OUTDOOR EDUCATION

A. INFORMATION

1. Teacher Name _____

2. Name of School _____

3. Grade Level _____

4. Number of Students _____

5. Trip Date _____

6. Destination _____

7. Type of Activity _____

8. Transportation

- Travel by bus Travel by car/van Travel by plane

9. Number of teachers, parents, and chaperones _____

10. Qualifications/Certifications of teachers, parents, chaperones _____

- First Aid Waterfront
 Canoe Certification Other (specify) _____

B. SAFETY GUIDELINES

- Parent consent forms and medical information including the Health Card number will be obtained.
- Evacuation Plan is in place and will be communicated to appropriate individuals.
- If deemed necessary by Principal, the designated supervisor is able to access an emergency vehicle.
- Access to cellular or mobile phone.
- A list of emergency telephone numbers will be compiled.
- Have reviewed the Sport Activity Handbook section on Outdoor Education.

C. BUDGET

❖ Anticipated Budget _____

❖ Description of Funding Sources _____

❖ Out-of-pocket cost to participant _____

❖ **Note:** *All costs associated with the outdoor education experience must be funded by the school and/or students. This includes mileage for parents and/or staff. No substitutes will be paid.*

D. LEARNING OBJECTIVES (Relationship of trip activities to curriculum)

E. SCHEDULE OF ACTIVITIES

This form must be completed and presented to the Principal prior to the planned dates.

Teacher Signature

Date

Principal Signature

Date

Director/Superintendent Signature

Date

Request Approved

Request Denied

Comments:
