

# Light of Christ Catholic Schools Board (7 Trustees)

Director of Education  
Cory Rideout

Executive Admin  
Becki Schell

HR Manager  
Pat Derksen

CFO  
Financial / Admin  
Jordan Kist

Superintendent of  
Learning  
Caralynn Gidych

Superintendent of  
Learning  
Karen Hrabinsky

Superintendent of  
Learning  
Tyson Volk

Budget

Transportation

Facilities

Accounting / Payroll

Student Services

Community Partnerships

EMBM, St. Peter's

Curriculum  
and Instruction

Assessment

Holy Family, Notre Dame,  
St. Mary

Data and Governance

Learning and Business  
Technology, Religious  
Education

Rivier, JPII

School Operations

Professional Staff Supervision

# Superintendent of Learning Caralynn Gidych

## School Operations

- Supervision of school based admin
- Effective School Transitions
- Chronic student attendance and behavioral issues
- Bridges for Children
- Pre-Kindergarten administration
- Dream Brokers
- School Emergency Procedures
- Program Scheduling
- Student & Staff Engagement (Strengths)
- OLST French Immersion
- OurSchool Data Implementation

## Human Resources

- Staffing (Teachers/School based admin/Support staff)
- Recruiting
- Retention
- Teacher supervision
- Leave Requests (per school)
- Employee Discipline

## Student Services

- SSS Teacher Supervision
- Shared Services Supervision
- Professional Development-SSST / EA
- Staffing - EA
- IAC Reporting (C2, FNM high intensity)
- Tech Aids
- ELIS
- Jordan's Principle
- Intensity Students
- Inclusion & Intervention Plans
- Student Services Special Programs- Success, AEP, FI
- Red Cross Psychological First Aid
- NVCI
- SSOL (Student Services Online Learning)

## Community Partnerships

- Hub
- Health- OT
- Health- SLP
- Battlefords Early Childhood Intervention Programs- A & D
- Liaise with Social Services
- Child & Youth- Friends for Life
- Eagle's Nest
- Catholic Family Services
- Community-based counselling group
- CDS- Cognitive Disability Strategy for Northwest
- Family Resource Network

# Superintendent of Learning Karen Hrabinsky

## School Operations

- Learning Improvement Plans
- Supervision of school based admin
- Effective School Transitions
- Home Based Education
- Band
- Community partnerships
- MHCB Program
- Pre-Kindergarten curriculum
- School Emergency Procedures
- OurSchool Data Implementation
- BECIP/ECPPN

## Human Resources

- Staffing (Teachers/School based admin)
- Recruiting
- Retention
- Negotiations
- Teacher supervision
- Leave Requests (per school)
- Employee Discipline

## Curriculum and Instruction

- K-12 all subjects
- Early Learning
- EAL
- French Immersion
- Success Curriculum
- Professional development
- Coaching/Mentoring
- OLST Curr.
- RTI
- Literacy camp
- Division resources
- FTV

## Assessment

- All Student Achievement Data
- Phonological Awareness, F&P, GB+
- Data Analysis/Sprints
- EYE Data
- EAL Data
- Common Scoring Systems and Support

# Superintendent of Learning Tyson Volk

## School Operations

- Learning Improvement Plans
- Supervision of school-based admin
- Effective School Transitions
- Graduation Rates (FNM & non-FNM)
- Career Education
- SCC Development (Div.)
- Religious Education (Curriculum, Staff Faith development Committee, CECAS)
- School Division Calendar
- Safe and Caring Schools
- Division Athletics
- VTRA/CISM
- RCMP Liaison Officers
- School Emergency Procedures
- Program Scheduling
- OurSchool
- Outward Bound
- Indigenous Education (Div)
  - FTV
  - ISSI Program

## Human Resources

- Staffing (Teachers/School based admin)
- Recruiting
- Retention
- Teacher supervision
- Leave Requests (per school)
- Employee Discipline

## Data and Governance

- Policy Development
- Admin Procedures
- Division Privacy Officer
- Student Data Systems
- Achievement Data Systems
- Web Presence/Social Media
- Communications

## Technology

- Distance Learning (Cyber School Registrations)
- Virtual Learning (OLST)
- Learning Tech Purchasing
- Learning Tech School Plans
- Technology Infrastructure
- Digital Citizenship
- Learning Tech PD
- Division Software Subscriptions
- Communications - Hardware
- Communications - Software
- Financial Data Systems
- STEM/STEAM
- HR Data Systems

# Chief Financial Officer Jordan Kist

## Business

- Purchasing at all levels
- Budgeting
- Accountability
- Risk Assurance/  
Mitigation
- Payroll Processing
- Receivables
- Navision Management
- Central Office  
Management

## Transportation

- Contract Management
- Operation Management
- Route Development

## Facilities

- Maintenance
- Project Management
- Caretaking
- Building Renewal/  
Renovation

CFO  
Jordan Kist

Superintendent  
Karen Hrabinsky

Superintendent  
Tyson Volk

Superintendent  
Caralynn Gidych

Facilities & Transportation  
Manager  
John Rawlyk

Administrative Assistant  
Charlene Esquirol

Instructional Consultant  
Nadine Anderson

Instructional Consultant  
Tom Hawboldt

Educational Psychologist  
Kathy Sullivan

Facilities Coordinator  
Bryan Huber

Assistant Accountant  
Cheryl Hamilton

Instructional Consultant  
Michelle Rideout

Systems Technician  
Joanne LLOYD

Provisional Psychologist  
Linsey Koch

Maintenance Tradesperson  
Will Rathje

Payroll and Benefits  
Administrator  
Nicole Michelman

Systems Technician  
Debbie Yaschuck

Speech Pathologist  
Trina Bahrey

Maintenance Worker  
Mihajlo Magoc

Speech Pathologist  
Jennifer Heggstrom

Project Coordinator  
Ramona Stillar